



State of Alaska
Alcoholic Beverage Control Board
<http://commerce.alaska.gov/dnn/abc>

2400 Viking Drive – Anchorage AK 99501
Phone - 907-269-0350 Fax – 907-334-2285

Fee: \$50 per day

SPECIAL EVENTS PERMIT APPLICATION

Alaska Nonprofit Corporation

NOTICE TO APPLICANT: Local law enforcement may require up to **three days** to consider the permit application. AS 04.11.240(b) requires the application be received at least **10 days before** the date of the event. After approval by the appropriate law enforcement authority, send the completed form along with required fees to the ABC Board. When approved, a permit will be issued for posting at the event.

Is this event to take place on school or church grounds? ☐ Yes ☐ No
If answer is "yes" contact ABC Board office before proceeding.

Corporation: _____ **Alaska Corp ID#:** _____

Business Address: _____ **Date Incorporated:** _____

The corporation is a nonprofit, fraternal, civic or patriotic organization, is incorporated and in "good standing" with the State of Alaska Division of Corporations, and is in compliance with AS 10.20. We hereby make application under AS 04.11.240 for permission to serve beer and wine at the following event:

Event Name: _____

Event Location (include city): _____

Event Date(s): _____ **Hours of Event Begin:** _____ **End:** _____
\$50 per day

Contact Person: _____ **Phone #:** _____ **FAX #** _____

Email: _____

We certify that all profits derived from the sale of beer and wine at this event will be used solely by the above corporation and not by an individual. We agree to uphold all liquor laws and ordinances in force.

1. _____
President **Secretary**

Notary Public in and for Alaska
My commission expires: _____

Subscribed and sworn to before me
this _____ day of _____, _____

2. *A certified copy of the resolution of the Board of Directors authorizing the event is attached to this application.*

The above named organization is authorized to serve beer and wine at the event listed, on the date and at the location described on the diagram below. This organization is hereby notified that any violation of the Alcoholic Beverage Control Board laws or regulations will be charged against the organization. Failure to comply with all the provisions of AS 04.11.240 and 3 AAC 304.675 may prevent the organization from acquiring future permits.

3. Approved ☐ Disapproved ☐ By: _____ Date: _____
Local Police Dept. / Alaska State Trooper - Must be signed BEFORE ABC Board approval

4. Approved ☐ Disapproved ☐ By: _____ Date: _____
Alcoholic Beverage Control Board

Reason Disapproved: _____



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CREDIT CARD PAYMENT ACCEPTED BY PHONE: 907-263-5900



Instructions: Draw a detailed diagram of the premises in the space below (or on a separate sheet of paper); show all entrances and exits, and all fixtures such as counters, bars, coolers, stages, etc. Outline in red all areas where alcoholic beverages will be sold, served and consumed.

List all servers:	<u>NAME</u>	<u>DOB</u>	<u>AK Driver's Lic #</u>	<u>Alcohol Server Card *</u>	
_____	_____	_____	_____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
_____	_____	_____	_____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
_____	_____	_____	_____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
_____	_____	_____	_____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
_____	_____	_____	_____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
_____	_____	_____	_____	Yes <input type="checkbox"/>	No <input type="checkbox"/>

More servers may be listed below.

** Various municipalities require the alcohol servers be certified before serving at an event*